

## Legislative Session Minutes

January 8, 2018

### COMMITTEE MEETINGS

#### *Executive Session: Certain Personnel Matters*

- Executive Enter

Mr. Francis made a motion to enter executive session to discuss and consider the discipline, demotion or the investigation of charges or complaints against a public employee, Mr. Barone, second.

<b>RESULT:</b>	<b>ENTER ES MOTION [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

- Executive Adjourn

<b>RESULT:</b>	<b>ADJOURNED ES MOTION [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

#### *Organizational Meeting*

##### POLICIES

**Council meetings** - Referring to an Ordinance that was passed in 2000, Ordinance No. 2000-42, which sets the date and time for the council meetings.

Mrs. Vail made a motion to re-adopt Ord. 2000-42, Mrs. Seavolt, second, all in favor.

**Council Committee Structure** - Referring to Ordinance 2006-01 - specifies the committee structure.

**President Pro-Tem Election** - President Hawkins asked for a motion for President Pro-Tem. Mr. Barone made a motion to nominate Mrs. Vail to continue as President Pro-Tem, Mr. Francis, second, all in favor, **Mrs. Vail is President Pro-Tem.** In the matter when the President and the Pro-Tem are not present, it has been the policy that the senior most member fill-in, but we do happen to have at this particular time, 3 people with the same seniority, Mr. Francis, Mr. Barone and Mrs. Seavolt. Would you like to select an alternate now or wait until that particular meeting, Mrs. Vail made a motion to nominate Mr. Barone as alternate Pro-Tem, Mr. Starr, second, all in favor, **Mr. Barone is the alternate Pro-Tem.**

**Council Service Dates** - That list was in your packet as well to show who has seniority.

**Meeting Dates and Holidays** - There are some changes to those dates due to holidays falling on council Monday's, the meeting will be moved to a Tuesday.

**Council Do's and Dont's** - I sent a memo with do's and dont's.

Public Participation - President Hawkins explained if people want to speak, by law it's not required, but this council has always allowed public participation and we do that at the beginning of the meeting. They can talk on matters not covered by legislation for that evening and they fill out this form in order to speak before council. If they want to talk on a matter that is on the agenda they need to come to a committee meeting or the chair of that committee could address that person and ask them to speak during the discussion portion.

**City Council Minutes and Committee Meeting Minutes** – The clerk will take the minutes of the city council meeting, each council person will do the minutes of their particular committee meeting. When we go into executive session, the minutes are not detailed, they are just why we went into executive session, when we went into executive session with the roll call vote and when we exited the executive session with the roll call vote.

**Committee Meeting Forms** – Ms. Newell has those and any time that you run out she will give you additional forms.

**Summer Casual Dress Policy** – We normally dress up during the nine months and in June, July and August we have had a policy that we are more informal during the summertime. Are there any objections to that policy?

Mr. Menapace – If I may, the Request to Speak at City Council on Matters Not Covered by Legislation, in my packet there is a section highlighted yellow and not sure if that is something that we should have spoke about? It did draw my attention, it states that to speak you must submit by noon by the Friday before council?

Mr. Hawkins – That is in order for her to get it on the agenda for us to know in advance. They can come in the night of council and fill it out 15-minutes before the meeting starts.

Mr. Barone – I would like to raise the topic for discussion about our policy of only having the one meeting during the summer? It seems like last summer our workload was extraordinarily heavy and I think we did add a couple of meetings on the fly and I'm just wondering if this has always been this way or?

Mr. Hawkins – It has and we discussed that after our orientation meeting and the only time that we had extra meetings was last June. July and August we actually didn't have many agenda items to cover those two meetings. Of course last year was a different year because we didn't have the money to spend, but we also mentioned in the orientation meeting to keep those other meeting dates open in case we need to have a meeting.

Mr. Barone – It just seemed to me and maybe it was just that there were a lot of things that I was trying to get accomplished last summer in terms of the Charter question and we ultimately pulled that, but it seemed like we were scrambling trying to meet some deadlines.

Mr. Menapace – If I may, a lot of times we have to move money around for Terry, the city doesn't stop working in the summer months, is it beneficial to have us available on those nights or no you're just accustomed to working around it?

Mr. Scott – Spoke from the audience and couldn't be understood from recording.

Mayor – From an administrative perspective, it does seem June is the first time we go to a single meeting and beginning of summer we are struggling to push projects in and get projects bid and that sort of thing. It is, no matter what and last year we did have a special meeting regardless of the charter project. I think that every municipal government has a construction season that has to be bid so we do push to get things in and last summer we were also talking a lot about the utility rates at that time so there were some unusual situations there. If felt free and have never felt criticized to call a special meeting.

Mrs. Vail – I'd rather have a time when council members can plan a vacation or whatever and it's a

light load at council and chances are remote that we would have to have a special meeting rather than members having to miss meetings.

Mr. Hawkins – Since I've been on council we've had 3 meetings in one week because we did not have enough people here to suspend the rules so we had very brief meetings, but there were issues that we had to come in and meet two times in one week because we couldn't suspend. That's only happened once or twice in my tenure, but it has happened.

Mr. Menapace – When we talk about committee meetings, we always have the committee meetings before the regularly scheduled council meeting? Have we ever thought about that off Monday? Just making that committee meetings?

Mr. Hawkins – That would be up to that committee chair.

Mrs. Vail – We used to have committee meetings that were an hour or two hours in length and they were always on other nights rather than council nights. Often times a 15-minute meeting is not adequate for a discussion that we need to have on an issue. So I would advocate that when there is something that needs greater discussion than 15- minutes let's have a meeting on another night or another time.

Mr. Gottke – But that is at the discretion of the committee chair? It's just become kind of casual habit that we do it.

Mrs. Seavolt – You can ask for 20-minutes or a half and hour if you want.

Mr. Gottke – But to the point about having a more reliable schedule, wouldn't it make more sense if we said we're going to do committee meetings set aside on this night and if there aren't any then there aren't any, but it seems now that we're just sort of having them whenever we want.

Mrs. Vail – The alternate Monday's.

Mr. Gottke – That sounds reasonable to me.

Mr. Barone – Well I agree that 15-minutes just doesn't allow much opportunity for discussion.

Mr. Menapace – I think if we got ourselves in the habit of the first and third Monday's of the month are committee meetings and the second and fourth are council meetings. I think that works with the administration they know when to get us legislation, we can talk about it, we don't ever feel rushed, we feel comfortable with what we are about to vote on the following week. I really do think that once we got into that habit, it would make things flow better.

Mrs. Vail – I don't think those alternate weeks' meetings should be hard and fast scheduled. I think that we should all should be notified if there's going to be a meeting. That's easier than having to let everybody know, every week, there's no meeting this week.

Mr. Barone – I think there has to be some effort if we are going to be using the alternate Monday's, rather than having one, 30 to 45 minute meeting one Monday and another one two weeks later, to try and make an effort to consolidate those back to back on that off Monday.

Mr. Gottke – This doesn't take a vote or anything, this is just us kind of agreeing that we are going to try this.

Mr. Broeren – The one thing we have to be cognitive of is that public meetings have to be properly advertised. So you have to give Tanya enough time before the actual meeting date so that she can get it in the newspaper and make the other arrangements so that we can let the constituents know that there will be that meeting.

Mr. Barone – Functionally how far ahead do you need to know so you have time?

Ms. Newell – I'd have to look.

Mr. Broeren – We'll have to look, but I just wanted everyone to know that we have to be sure to give proper notice of any of these committee meetings that you are holding outside of the normal grouping.

### **APPOINTMENTS**

President Pro-Tem – Mrs. Vail was nominated and voted as President Pro-Tem.

Clerk of Council – Mr. Barone made a motion to appoint Tanya Newell as Clerk of Council, Mrs. Seavolt, second, all in favor, **Tanya Newell is appointed as Clerk of Council.**

Assistant Clerk of Council – Mrs. Vail made a motion to appoint Lindsay Hoar as Assistant Clerk of Council, Mr. Francis, second, all in favor, **Lindsay Hoar is appointed as Assistant Clerk of Council.**

Audit Review Committee – In the past I have been on this committee, right now it is Sally Nelson, Vickie Sant and myself and our Auditor is there. If you want to reappoint me to that, that is fine, if not we need to appoint someone else. Mr. Francis made a motion to appoint Mr. Hawkins to the Audit Review Committee, Mrs. Seavolt, second, all in favor, **Mr. Hawkins is appointed to the Audit Review Committee.**

City Data Board – This board hasn't met for awhile, but we need to have the City Data Board in case questions were to come up, the Auditor wants to know that we have those types of things to review city data. I've been involved in data, Jeff you've been involved in data too, so the two of us would be logical people. Mr. Gottke made a motion to appoint Mr. Hawkins to the City Data Board, Mrs. Seavolt, second, all in favor, **Mr. Hawkins was appointed to the City Data Board.**

Shade Tree and Beautification Commission – We need an ex-officio member for the Shade Tree Commission, Mr. Menapace made a motion to appoint Mr. Starr as council representative on the Shade Tree and Beautification Commission, Mrs. Seavolt, second, all in favor, **Mr. Starr is appointed as the ex-officio council representative on the Shade Tree and Beautification Commission.**

Visitor's Bureau – Mrs. Seavolt made a motion to nominate Mrs. Vail to the Visitor's Bureau, Mr. Barone, second, all in favor, **Mrs. Vail is nominated as the council representative to the Visitor's Bureau** and legislation will be on the January 22, 2018 agenda for this appointment.

Main Street Mount Vernon – Mrs. Vail made a motion to nominate Mr. Gottke to Main Street Mount Vernon, Mr. Menapace, second, all in favor, **Mr. Gottke is nominated as the council representative to Main Street Mount Vernon** and legislation will be on the January 22, 2018 agenda for this appointment.

Mr. Francis made a motion to adjourn the Organizational Meeting, Mr. Barone, second, all in favor, the meeting was adjourned.

**MEETING WILL RECESS UNTIL 7:30 P.M.**

**CALL TO ORDER**

<b>Attendee</b>	<b>Title</b>	<b>Status</b>
Sam Barone	First Ward	Present
John Francis	Second Ward	Present
Nancy Vail	Third Ward	Present
Janis Seavolt	At Large	Present
Christopher Menapace	At Large	Present
Jeff Gottke	Fourth Ward	Present
Matt Starr	At Large	Present
Bruce Hawkins	President	Present

Others in Attendance: Mayor Mavis, Safety Service Director Joel Daniels, Auditor Terry Scott, Law Director Rob Broeren, Clerk Tanya Newell, Joe Jurkowitz, Paul and Becky Glass, Cheryl Splain, Chuck Martin, Josh Morrison, Samantha Scoles, Marvin Haught, Jeanne Griggs, Edward Schortman, Don Carr and many others.

**INVOCATION**

Was given by Rev. Marvin Haught of the Brandon Baptist Church.

**PLEDGE OF ALLEGIANCE**

All recited in unison.

**ACCEPTANCE OF MINUTES**

- City Council - Legislative Session - Dec 27, 2017 7:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Janis Seavolt, At Large
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

**RECEIVE PETITIONS AND COMMUNICATIONS****RECEIVE COMMITTEE REPORTS****LIQUOR CONTROL LICENSE****PROCLAMATION****PERSONS SPEAKING ON MATTERS NOT COVERED BY LEGISLATION**

*Public Speakers*

- Jeanne Griggs

Jeanne Griggs thanked council and the community for their support as Gibbs Watch will have their 1-year anniversary of showing support to issues and democracy and invited everyone to join them on Saturday, January 20 at 12:30 for Signs on the Square.

**RESOLUTIONS FOR THIRD READING**

**RESOLUTIONS FOR SECOND READING**

**RESOLUTIONS FOR FIRST READING**

RESOLUTION NO. 2018-01

A RESOLUTION ADOPTING RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS FOR THE 2018-2019 BIENNIUM.

*Planning and Zoning: Vail, Menapace*

<b>RESULT:</b>	<b>SUSPENSION OF THE RULES [UNANIMOUS]</b>
<b>MOVER:</b>	Nancy R. Vail, Third Ward
<b>SECONDER:</b>	Christopher Menapace, At Large
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-01

A RESOLUTION ADOPTING RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS FOR THE 2018-2019 BIENNIUM.

*Planning and Zoning: Vail, Menapace*

Mrs. Vail - This is with regard to the way that council will be performing our duties throughout this term which is 2018 and 2019.

Mr. Hawkins - We did have an organizational meeting earlier this evening and by law within the first 10 days of any new session you need to have an organizational meeting and we had that this evening. We discussed things like when we're going to meet, the rules for public participation, whose going to be the President Pro-Tem and how we are dressed in the summer, etc. We had certain organizational things that we did in detail early, but this resolution gets through how we are going to conduct city council meetings and that is the purpose of it.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nancy R. Vail, Third Ward
<b>SECONDER:</b>	Christopher Menapace, At Large
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-02

A RESOLUTION APPROVING THE APPOINTMENT OF DON CARR TO THE BOARD OF PROPERTY MAINTENANCE APPEALS OF MOUNT VERNON, OHIO; AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

**RESULT:**            **SUSPENSION OF THE RULES [UNANIMOUS]**  
**MOVER:**             John Francis, Second Ward  
**SECONDER:**        Sam Barone, First Ward  
**AYES:**                Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-02

A RESOLUTION APPROVING THE APPOINTMENT OF DON CARR TO THE BOARD OF PROPERTY MAINTENANCE APPEALS OF MOUNT VERNON, OHIO; AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

Mr. Francis - This is an appointee to the Property Maintenance Appeals, this is Don Carr.  
Mayor - You all know Don, he's been here before and he's here tonight. He came in not only to talk about an issue, but also came back and I met with him and did an interview, he has a real interest in where we are going in the City of Mount Vernon. This was an opening we had and because this board is becoming more active Don said that he would accept the position. We appreciate his commitment to the city.

**RESULT:**            **ADOPTED [UNANIMOUS]**  
**MOVER:**             John Francis, Second Ward  
**SECONDER:**        Sam Barone, First Ward  
**AYES:**                Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-03

A RESOLUTION RE-APPOINTING WENDY FETTERS TO THE HISTORICAL REVIEW COMMISSION OF THE CITY OF MOUNT VERNON, OHIO, AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

**RESULT:**            **SUSPENSION OF THE RULES [UNANIMOUS]**  
**MOVER:**             John Francis, Second Ward  
**SECONDER:**        Sam Barone, First Ward  
**AYES:**                Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-03

A RESOLUTION RE-APPOINTING WENDY FETTERS TO THE HISTORICAL REVIEW COMMISSION OF THE CITY OF MOUNT VERNON, OHIO, AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

Mayor - Wendy Feters, has been serving on the Historical Review. We have two people that are added to the planning commission when we have issues regarding historic structures and Wendy is serving her second term and she's aggressive, she asks good questions and holds her own.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-04  
 A RESOLUTION CONFIRMING COUNCIL'S APPOINTMENT TO THE  
 LOCAL BOARD OF TAX REVIEW, AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

<b>RESULT:</b>	<b>SUSPENSION OF THE RULES [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-04  
 A RESOLUTION CONFIRMING COUNCIL'S APPOINTMENT TO THE  
 LOCAL BOARD OF TAX REVIEW, AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

Mr. Francis - Appointing Mr. Reynolds to the Tax Review and I think we all know him.  
 Mayor - Ken is recently retired from Ariel, he knows what he is doing. He is serving with Gordy Yance. Gordy retired from First Knox and is the second member, the third member moved out of town last year. We don't use this board often, only when there is an issue about the city income tax, whether we've withheld the wrong amount or there is a question about that, they meet. We will be meeting a third member, but Ken has taken a re-appointment.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-05  
 A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF GREG  
 DRABICK TO THE RECREATION BOARD FOR A FIVE YEAR TERM; AND  
 DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

<b>RESULT:</b>	<b>SUSPENSION OF THE RULES [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

RESOLUTION NO. 2018-05

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF GREG DRABICK TO THE RECREATION BOARD FOR A FIVE YEAR TERM; AND DECLARING AN EMERGENCY.

*Employee and Community Rel.: Francis, Barone*

Mayor - Greg Drabick has spent at least the last 15 years as President of the girls softball. He decided to step down last year. We became acquainted and I checked with Jerry Clinger who is the Recreation Director and he felt that Greg had experience, he kind of knew what we were doing in the recreation programs in the city and I spoke with Greg and felt like he was pleased to do it. Greg is taking the place of Ken Lane.  
Mrs. Seavolt - He'll be a great addition.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John Francis, Second Ward
<b>SECONDER:</b>	Sam Barone, First Ward
<b>AYES:</b>	Barone, Francis, Vail, Seavolt, Menapace, Gottke, Starr

**ORDINANCES FOR THIRD READING**

**ORDINANCES FOR SECOND READING**

**ORDINANCES FOR FIRST READING**

**REMARKS FROM THE ADMINISTRATION**

Mayor Mavis - I want to welcome back Mr. Barone, Mrs. Vail, Mr. Hawkins as President, Mr. Francis and Mrs. Seavolt and then to our three new council members I want to welcome you and I look forward to working with you for the next two years.

**REMARKS FROM COUNCIL**

Mr. Menapace - I just want to say I'm happy to be here, I appreciate everybody that gave me the opportunity and I'm looking forward to the next two years.

Mr. Gottke - Echoed what Mr. Menapace said.

Mr. Starr - Very happy to be here as well, thank you.

Mrs. Seavolt - I hope everyone had a great start to 2018 and I'm excited to be up here with all of these great people.

Mrs. Vail - Reminded the public that council works for them. You should feel free to be in touch with council members when you have thoughts and comments.

Mr. Francis - Thanked all of the volunteers and those who have volunteered, spoke about the Meet 'N Greet on January 21 from 2-4, at the Escape Zone and I want to thank the street crews.

Mr. Barone - Welcomed the new council members, congratulated those honored by the Chamber of Commerce including Matt Starr and looking forward to a great 2018.

Mr. Hawkins - Welcomed the new members, thanked the street crew and also thanked the water crew and what they have to do in the freezing water. Thanked the media.

**ADJOURN AT THE CALL OF THE PRESIDENT**

Mrs. Seavolt made a motion to adjourn, Mr. Barone, second, all in favor, the meeting was adjourned at 7:49 p.m.

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Bruce E. Hawkins, President of Council

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Tanya Newell, Clerk of Council

CD on file/tmn